

# JOURNEY TO ZERO RULES

“ All employees need to be motivated to establish a sound and safe work environment that aligns all of our beliefs and values; including the right to refuse unsafe work ”

“ It is in the best interest of Texcan now, and in the future, to develop and promote an effective health and safety culture so our workplace remains incident and injury free “

## Fit for Duty

All workers must be fit for duty. This requires employees to be:

- Rested.
- Wearing proper PPE.
- Free from impairment due to drugs and alcohol.

## Incident Reporting

All incidents must be reported.

This includes:

- Injuries (Work Related and Non Work Related)
- Near Misses
- Equipment Damage
- Environmental incidents involving spills of controlled products.

## Powered Mobile Equipment

All workers are required to operate forklifts in a safe manner.

- All forklift operation and inspection standards must be followed.
- Only workers trained in the operation of powered mobile equipment may use the equipment.

## Fall Protection

All workers must be protected when working at heights.

- All workers are required to be trained in fall protection and use company supplied fall protection equipment when working over 3 meters.
- All workers must inspect fall protection equipment prior to use.

## Isolating Energy

Workers performing maintenance must be trained in lockout and tag out standards and procedures. Under no circumstances may workers perform any maintenance until power sources have been locked out and de-energized.

These power sources include, but are not limited to:

- Junction boxes and lighting
- All powered mobile equipment which includes all forklifts.
- Cut machines

## Standard Operating Procedures

All workers are required to follow their responsibilities outlined in the:

- Health and Safety Program Manual
- Standard Operating Procedures
- Safe Work Practice.

## Respect

All workers are expected to conduct themselves in a professional manner. The work environment must be free from harassment including violence and contempt. It is everyone's responsibility to recognize and report unsafe behaviors, while being friendly and approachable when doing so.

